

PRESENT: David Stringfellow, Chairman
Paul Ziarnowski, Vice Chairman
Jennifer Lucachik, Secretary
David Bowen
Mary Ann Rood
Dr. Paul Ziarnowski

ABSENT Mitchell Martin

ALSO Michael Kobiolka Town Attorney
PRESENT: Thelma Faulring Secretary to the Boards and Committees
Richard Brox Planning Consultant
Lenny Ciolek Applicant Back Creek Cider Mill

Chairman Stringfellow called the meeting to order at 7:30 PM

Mr. Stringfellow asked if there were any corrections or additions to the minutes of May 27, 2014. Being none Dr. Ziarnowski made a motion to accept the minutes, seconded by Mrs. Lucachik and carried.

CORRESPONDENCE

Secretary Faulring reported:

- Code Enforcement Officer Ferguson’s end of month report for May
- Letter of request received from Joseph Gallagher for appoint to Planning Board
 - Schedule interview for June 24, 2014 at 7:15 PM
- Information poster distributed to members – Hazardous Household Waste drop-off at ECC South Campus, June 14

Mr. Ciolek gave site plans to Secretary Faulring for distribution at a further point in the agenda.

CODE BOOK – CHAPTER 95 – “SIGNS”

This agenda item turned out to be over an hour and a half work session, and so each and every comment will not be recorded in these minutes; the main point of the discussion are as follows:

In an attempt to progress the signage discussion for the next meeting, an e-mail comment consolidation was performed by the members. The e-mail simply listed items discussed at the previous meeting, reminding members of the raised questions/discussion point for the next meeting, to be prepared with their individual investigation regarding “Nits vs, Foot candles,” motion, scrolling, and related time periods. Comments from e-mails ensued the following meeting discussion: ”Should we, the Planning Board” vote to keep the existing signage code – without any verbiage addressing E.M.C’s (electronic messaging centers)?

Mr. Stringfellow: If we allow E.M.C.’s there are a lot of issues that will need to be addressed.

Mr. Brox: The three or four that are in Town are illegal. Keep in mind that in the future, with technology, signs like the ones in question will become the ‘norm.’

Code Book Verbiage

Mr. Stringfellow asked for an informal vote to ‘guide discussion’ and posed the questions:

“Does the Planning Board vote to keep the existing signage code without adding new verbiage?”

Mr. Bowen	no	Mrs. Lucachik	yes	Mrs. Rood	yes
Dr. Ziarnowski	yes	Mr. Stringfellow	yes		

Time and Temperature Signs

Following discussion the proposal was:

“Time and temperature signs, special clock signs, and other signs of similar nature may be erected pursuant to a ‘special use permit’ issued by the Town Board after a recommendation is received from the Planning Board.”

Mr. Stringfellow asked for a poll of the members present:

Mr. Bowen	no	Mrs. Lucachik	yes	Mrs. Rood	yes
Dr. Ziarnowski	yes	Mr. Stringfellow	yes		

Chapter 95:

Permit and application procedures

Sub-section 10A. and B.

Replace: "Town Clerk" with "Code Enforcement Officer."

Issuance of permit

Sub-section 12:

Replace: "Town Clerk" with "Code Enforcement Officer"

Delete: "and, if necessary, to contact the Enforcement Officer..."

Further discussions included:

- Conformity to Code
- Foot candles versus Nits
 - Foot candles measuring devices cost is approximately \$150.00
 - Nits. Measuring devices may be as high as \$3000.00
- Need to determine time on, time off
- Code Enforcement
 - Only one, part-time, Code Enforcement Officer
 - He is reactive rather than proactive
 - Proactive when violation is observed on a routine building inspection or responding to a complaint of whatever nature
 - Planning Board makes the recommendation that the Town Board consider employing another Code Enforcement Office / Building Inspector
 - One person isn't enough to do what is required
- Town Attorney Kobiolka cautioned the member regarding e-mailing and the "open meeting" law
 - Resolutions cannot be made via e-mails

CODE BOOK REVISION PROJECT

Mr. Stringfellow said that this was a matter for discussion, but rather that members are to review the proposed changes and make any other suggestions or recommendations to the Town Supervisor's office.

LIAISON COUNCILMAN BOARDWAY – TOWN BOARD UPDATE

Mr. Boardway was not in attendance this evening.

TOWN ATTORNEY KOBIOŁKA

Mr. Kobiolka had nothing further for this evening.

Mr. Stringfellow asked Mr. Kobiolka, in the absence of Councilman Boardway, to forward the Planning Board's recommendation of an additional Code Enforcement Officer.

SET SUMMER SCHEDULE

Secretary Faulring informed the members that the Town Board Summer Schedule is:

Wednesday, July 16 and Wednesday, August 6, 2014.

Following discussion the Planning Board set its Summer Schedule for:

Tuesday, July 22 and Tuesday, August 12, 2014 at 7:30 PM

Mr. Stringfellow asked if there were any further business for this evening.

Being none Mr. Stringfellow made a motion to adjourn (9:27 PM), seconded by Mrs. Lucachik and carried.

Secretary Faulring distributed the Back Creek Cider Mill site plans to the members present, Mr. Brox and Town Attorney Kobiolka. Plans will be mailed to Mr. Martin and Town Engineer Jim Hannon.

Respectfully submitted,

Thelma Faulring
Secretary to the Boards and Committees