

**REGULAR BOARD MEETING
JANUARY 2, 2013**

**TOWN HALL
7:30 P.M.**

Present: Supervisor Martin A. Ballowe, Councilmen Jeffrey A. Genzel, Jay P. Boardway, Lawrence A. Murtha and Gary E. Vara.

Also Present: Highway Superintendent Telaak, Town Attorney Kobiolka.

Family Court Judge Kevin M. Carter sworn into office newly elected Town Clerk, Jennifer A. Mulé.

Councilman Boardway noted that the Emergency Squad is in the process of upgrading their repeater equipment and ambulance radios in order to comply with the 2013 FCC narrow banding policy and have applied for a FEMA grant to help with the cost of \$7,535.50.

A motion was made by Councilman Boardway and was seconded by Supervisor Ballowe to approve the payment for the Repeater and Narrow Banding of the Boston Emergency Squad's existing radios from Saia Communications, Inc., at a cost of \$7,535.50 in the event grant monies are not secured by the Emergency Squad.

five (5) Ayes

Carried

At 7:42 p.m. a Public Hearing was held for considering entering into a contract with the Boston Emergency Squad, Inc. for the purpose of furnishing Ambulance Service in the amount of \$37,000 for the calendar year 2013.

Supervisor Ballowe read the legal notice.

There were no public comments.

A motion was made by Councilman Boardway and seconded by Councilman Genzel to close the public hearing at 7:43 p.m.

five (5) Ayes

Carried

A motion was made by Councilman Boardway and was seconded by Councilman Genzel to approve the renewal of the Ambulance Service Contract with the Boston Emergency Squad in the amount of \$37,000 for the 2013 calendar year.

five (5) Ayes

Carried

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A motion was made by Councilman Boardway and seconded by Councilman Murtha to adopt the minutes of the December 19, 2012 regular meeting.

five (5) Ayes Carried

A motion was made by Councilman Murtha and seconded by Councilman Boardway, upon review by the Town Board, that fund bills on the Abstract dated December 27, 2012 in the amount of \$106,944.77 be paid.

five (5) Ayes Carried

Received and filed resolution from the Town of Lancaster supporting "Phoenix's Law" which was approved by the Erie County Legislature aimed at stiffening penalties for those who torture and abuse animals.

A motion was made by Councilman Genzel and seconded by Councilman Boardway to appoint the following:

<u>APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Kelly A. Vacco	Deputy Town Attorney/Prosecutor, PT	12/31/13
William G. Ferguson	Code Enforcement Officer, PT	12/31/13
Joseph Weber	Dog Control Officer/Enumerator, PT	12/31/13
TBD	Recreation Director	12/31/13
Karen Miller	Clerk, PT	12/31/13
John Sibenik	Court Officer, PT	12/31/13
Daniel Mulé	Court Officer, PT	12/31/13
Elizabeth Weitzel	Clerk, PT/Highway	12/31/13
Suzanna Fitzner	Assessment Clerk, PT	12/31/13
Thelma Faulring	Secretary to Boards/Committees, PT	12/31/13
Theresa Horschel	Nutrition Prog. Director, PT	12/31/13
Lori Valentine	Asst. Nutrition Director, PT	12/31/13
Sharon Bulger	Asst. Nutrition Director, PT	12/31/13
Leo Jensen	Town Hall Laborer, PT	12/31/13
Joyce Carr	Marriage Officer	12/31/13
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/13
William Sodja	Town Hall Cleaner, PT	12/31/13
Jennifer A. Mulé	Registrar of Vital Statistics	12/31/13
Elizabeth A. Martin	Deputy Registrar of Vital Statistics	12/31/13
Sandra Quinlan	Sub Registrar of Vital Statistics	12/31/13
Robert J. Telaak	Parks Superintendent	12/31/13
Richard Brox	Town Planning Consultant	12/31/13
James D. Hannon	Town Engineer	12/31/13

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five (5) Ayes

Carried

Supervisor Ballowe made the following appointments:

Jeffrey Genzel	Deputy Town Supervisor	12/31/13
Marie Kreuder	Assistant to Supervisor, PT	12/31/13
Kathleen K. Selby	Bookkeeper/Budget Director	12/31/13
Keith Kaszubik	Town Historian	12/31/13

Town Clerk Mulé made the following appointments:

Elizabeth A. Martin	Deputy Town Clerk	12/31/14
Sandra L. Quinlan	Deputy Town Clerk, PT	12/31/14

Town Clerk Mulé proceeded to swear in all those appointees in attendance.

A motion was made by Councilman Boardway and seconded by Supervisor Ballowe to establish the following Salary Schedule for 2013:

<u>Position</u>	<u>Salary</u>
Assistant to the Supervisor, PT	\$13/Hr.
Bookkeeper	\$41,500 /Yr.
Deputy Supervisor	\$1,000/Yr.
Clerk, PT	\$13.52/Hr.
Court Clerk	\$32,517/Yr.
Assessor, PT	\$28,100/Yr.
Assessment Clerk, PT	\$14.80/Hr.
Hwy Clerk, PT	\$10.95/Hr.
Town Attorney	\$28,840/Yr.
Dep. Attorney/Prosecutor	\$14,115/Yr.
Court Officer, PT (2)	\$5,114/Yr.
Deputy Town Clerk	\$31,570/Yr.
Deputy Town Clerk, PT	\$13.13/Hr.
Secretary to Boards , PT	\$15/Hr.
Recreation Director, PT	\$15,680 Yr.
Code Enforcement Officer, PT	\$19,675/Yr.
Dog Control Officer, PT	\$9,671/Yr. +\$1 per parcel
Nutrition Program Director	\$10.15/Hr.
Asst. Nutrition Program Director	\$10.15/Hr.
Laborer, PT - Town Hall	\$13.50/Hr.
Cobblehill Cemetery Liaison	\$300.00/Yr.
Records Management Officer	No Salary

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Registrar of Vital Statistics	\$1 /Yr.
Dep. Registrar of Vital	\$1/ Yr.
Sub-Registrar of Vital Statistics	\$1/Yr.
Marriage Officer	No Salary
Town Historian	\$2,550/Yr.
Town Planner	\$225/meeting
Cleaner, PT Town Hall	\$3,600/Yr.
Budget Director	\$3,500/Yr.
Parks Superintendent	\$6,895/Yr.
Parks Seasonal Employees	\$13, \$12, \$10, \$9/Hr.

Highway Department

Per Collective Bargaining Agreement.

five (5) Ayes Carried

A motion was made by Councilman Vara and seconded by Councilman Boardway to set the payment of salaries as follows:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Highway Superintendent, Deputy Highway Superintendent, Bookkeeper, Court Clerk, Clerk PT, Assessor, Assessment Clerk, Secretary to Boards/Committees and M.E.O.'s, truck Drivers, and Laborers, all others are paid on a monthly basis.

five (5) Ayes Carried

A motion was made by Councilman Vara and was seconded by Supervisor Ballowe to designate the official bank as follows:

North Boston Branch of the Evans National Bank for Supervisor, Town Clerk, Town Justices, Tax Collector, and Dog Control Officer.

Supervisor Ballowe	Aye	Councilman Boardway	Aye
Councilman Genzel	Nay	Councilman Murtha	Aye
Councilman Vara	Aye		

four (4) Ayes one (1) Nay Carried

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A motion was made by Councilman Vara and was seconded by Councilman Boardway to schedule dates and times for regular monthly meetings and agenda review as follows:

Town Board Meeting: First and third Wednesday of the month at 7:30 p.m.

Agenda Review: First and third Wednesday of the month at 5:30 p.m.

five (5) Ayes Carried

A motion was made by Councilman Vara and was seconded by Councilman Boardway to designate the Hamburg Sun as the Town of Boston's official newspaper.

five (5) Ayes Carried

A motion was made by Councilman Vara and was seconded by Councilman Murtha to appoint the Conservation Advisory Council Chairman Buckley and Councilman Vara to the NEST Solid Waste Management Board.

five (5) Ayes Carried

A motion was made by Councilman Vara and was seconded by Councilman Genzel to authorize the Supervisor and the Tax Collector to invest idle surplus monies.

five (5) Ayes Carried

A motion was made by Councilman Boardway and was seconded by Supervisor Ballowe to approve the investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to Section 39 of the General Municipal Law as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.
3. Obligations of the State of New York.
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.

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6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation, or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

five (5) Ayes Carried

A motion was made by Councilman Boardway and was seconded by Councilman Murtha to authorize the use of a check writer and signature stamp for the supervisor.

five (5) Ayes Carried

A motion was made by Councilman Boardway and was seconded by Councilman Vara to set the rate per mile at 45 cents.

five (5) Ayes Carried

A motion was made by Councilman Boardway and was seconded by Councilman Genzel to schedule the annual audit meeting for Wednesday, January 16, 2013 at 5:30 p.m.

five (5) Ayes Carried

A motion was made by Councilman Boardway and was seconded by Supervisor Ballowe to authorize the Supervisor to lend funds from one account to another.

five (5) Ayes Carried

A motion was made by Councilman Genzel and was seconded by Councilman Murtha to approve the form and sufficiency of the bonds.

five (5) Ayes Carried

A motion was made by Councilman Genzel and was seconded by Councilman Vara to direct Town Clerk Mulé to send letters to refuse collectors that annual licenses are due.

five (5) Ayes Carried

A motion was made by Councilman Genzel and was seconded by Councilman Vara to assign the following to be reported by New York State Retirement purposes for elected and appointed part time town personnel with six (6) hours being designated as a workday:

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Supervisor
Code Enforcement Officer
Town Attorney
Recreation Director
Assessment Clerk
Dep. Town Clerk (pt)
Dog Control Officer
Court Officer

Councilman
Deputy Supervisor
Deputy Code Enforcement Officer
Dep. Town Attorney/Prosecutor
Summer Recreation Supervisor
Town Hall Cleaner
Assessor
Dep. Dog Control Officer
Assistant to Town Supervisor

five (5) Ayes

Carried

A motion was made by Councilman Genzel and was seconded by Supervisor Ballowe to assign the following workdays to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk
Superintendent of Highways
Bookkeeper

Deputy Town Clerk
Deputy Highway Superintendent
Court Clerk

A motion was made by Councilman Genzel and was seconded by Councilman Boardway to approve the Public Improvement Specifications if the Highway Superintendent and Town Engineer agree.

five (5) Ayes

Carried

A motion was made by Councilman Genzel and was seconded by Supervisor Ballowe approve the petty cash funds as follows:

Town Clerk	\$300	Town Justice	\$200
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five (5) Ayes

Carried

RESOLUTION 2013-01

PROCUREMENT POLICY

Councilman Murtha presented the following Resolution and moved its adoption:

NOW THEREFORE BE IT RESOLVED, the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML, Sec. 103.

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Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase.

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$10,000 in the fiscal year; or (b) public works contracts over \$20,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3. All estimated purchases of (a) less than \$10,000 but greater than \$5,000 require a written request for a proposal (RFP) and written/fax quotes from 3 vendors; or (b) less than \$5,000 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; or (c) less than \$1,500 are left to the discretion of the Purchaser.

All estimated public works contracts of (a) less than \$20,000 but greater than \$10,000 require a written RFP and fax/proposals from 3 contractors; or (b) less than \$10,000 but greater than \$3,000 require a written RFP and fax/proposals from 2 contractors; or (c) less than \$3,000 are left to the discretion of the Purchaser. Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered. All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4. The lowest responsible proposal or quote shall be awarded the purchase or public works contract unless the Purchaser prepares a written justification providing reasons why it is in the best interest of the Town and its taxpayers to make an award to other than the low bidder. If a bidder is not deemed responsible, facts supporting that judgment shall also be documented and filed with the record supporting the procurement.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;

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- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.

Guideline 7. Notwithstanding any of the foregoing provisions of this policy, purchases in the range of \$1,500 to \$5,000 require written authorization, Purchase Request Form, signed by the Supervisor and the Supervisor will discuss with the Town Board prior to approval. Purchases over \$5,000 require approval at a Town Board Meeting.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. The Town Board at its organizational meeting shall review this policy annually or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

Supervisor Ballowe, Deputy Town Clerk Martin, Court Clerk Kummer, Town Attorney Kobiolka, Assessor McSkimming, Cobble Hill Cemetery Liaison Karb, CEO Ferguson Dog Control Officer Weber, Highway Superintendent Telaak, Recreation Director, Town Historian Kaszubik, Board Secretary Faulring, Town Clerk Mulé, Parks Superintendent Telaak and Nutrition Site Coordinator Horschel

Seconded by Supervisor Ballowe and put to a vote which resulted as follows:

five (5) Ayes

Carried

A motion was made by Councilman Vara and seconded by Supervisor Ballowe to set the following 2013 holidays for the Town of Boston:

New Year's Day	Jan	1	Election Day	Nov	5
Martin Luther King	Jan	21	Veteran's Day	Nov	11
President's Day	Feb	18	Thanksgiving Day	Nov	28
Good Friday	March	29	Day after Thanksgiving	Nov	29
Memorial Day	May	27	Christmas Eve	Dec	24 (½ day)
Independence Day	July	4	Christmas Day	Dec	25
Labor Day	Sept	2	New Year's Eve	Dec	31 (½ day)
Columbus Day	Oct	14			

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This holiday schedule does not apply to Highway employees. Refer to Collective Bargaining Agreement.

five (5) Ayes

Carried

RESOLUTION 2013-02

ADOPT SCHEDULE OF FEES

Councilman Genzel presented the following Resolution and moved its adoption:

BE IT RESOLVED that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

Seconded by **Supervisor Ballowe** and put to a vote which resulted as follows:

five (5) Ayes

Carried

SCHEDULE OF FEES

<i>Construction</i>	<i>Fee</i>
Residential New	
One, Two & Multiple Family Dwellings... NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	\$25 Square Foot
Non-Residential Buildings (Commercial)	
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	\$25 Square Foot
Additions (Residential)	
Up to 100 Square Feet....	\$50
Each additional Square Foot....	\$20
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$30

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Accessory Buildings	
Square feet	
under 100	no fee
over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$15
Late Fee For Building Permit (not subject to Site Plan Approval)	
	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100
Subject	Fee
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	

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Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit
Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	\$10
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	no fee
Wall identification signs	\$50
Ground Signs	\$100
Single or Double Pedestal Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	no fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses Including Local Fee & NYS Surcharge	
Spayed/Neutered	1 Year \$5 / 2 Year \$10 / 3 Year \$15
Unspayed/Unneutered	1 Year \$13 / 2 Year \$26 / 3 Year \$39
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Wood burning Fireplaces/Stoves	
Permit	\$50
Cert. Of Occupancy / Zoning Compliance	
Permit	\$25
Zoning Board of Appeals	
Application for Variance	\$150

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Appeal	\$150
Planning Board-Subdivision Development	
Subdivision 1 to 4 lots	\$50 per lot
Over 4 Lots	\$25 per lot - Minimum \$200
Rezoning Application	
up to 0.5 acres	\$50
over 0.5 acres up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10.0 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Application – Site Plan Review	
up to 1.0 acre	\$100
over 1.0 up to 2.0 acres	\$150
over 2.0 acres up to 5.0 acres	\$150 plus \$25 per acre over 2.0 acres
over 5.0 acres up to 10 acres	\$225 plus \$15 per acre over 5.0 acres
over 10 acres	\$300 plus \$10 per acre over 10 acres
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
Adult Use Registration	
Processing Fee	\$500
Use of Facility	
Bathroom Facility User Fee	\$25
Daily Fee	\$50
Permits For Which There Is No Established Fee	\$50

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RESOLUTION 2013-03

**New York State Municipal Workers'
Compensation Alliance Plan**

Councilman Boardway presented the following Resolution and moved its adoption:

WHEREAS, there has been proposed a “**NEW YORK STATE MUNICIPAL WORKERS’ COMPENSATION ALLIANCE PLAN DOCUMENT**” pursuant to Section 50 3-a of the Worker’s Compensation Law (hereinafter “the Plan”); and

WHEREAS, the Town of Boston is eligible for membership in the Plan; and

WHEREAS, the Town of Boston has made an independent investigation of the Plan and reviewed the Plan document, and has concluded that it would be in the interests of the Town of Boston to participate therein; now, therefore, be it

RESOLVED, that the Boston Town Board enter into membership in the Plan pursuant to Section 50 Subdivision 3-a of the Workers’ Compensation Law; and be it further

RESOLVED, that Supervisor Martin A. Ballowe be and herby is authorized and instructed to execute the Plan’s charter document on behalf of the Town of Boston; and be it further

RESOLVED, that the custody of all joint Plan monies by the Plan Administrator under the Plan be and the same hereby is approved.

Seconded by **Councilman Genzel** and put to a vote which resulted as follows:

five (5) Ayes

Carried

Councilman Boardway noted that the town will continue with First Niagara Risk Management, Inc. as the town’s insurance broker.

A motion was made by Councilman Boardway and was seconded by Councilman Genzel to approve the insurance proposal from First Niagara Risk Management to expire December 31, 2013.

five (5) Ayes

Carried

A motion was made by Councilman Murtha and was seconded by Supervisor Ballowe to authorize Supervisor Ballowe to sign a one-year contract with Connie D. Miner & Co., Grant Consultants for a fee of \$15,000, term to expire 12/31/13.

five (5) Ayes

Carried

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A motion was made by Supervisor Ballowe and was seconded by Councilman Boardway to table the request for appointment to the Board of Assessment Review from Herbert Berlin.

five (5) Ayes

Carried

A motion was made by Supervisor Ballowe and was seconded by Councilman Boardway to authorize attendance for Town Justice Metzger and appoint him as Delegate at the Association of Towns Annual Training Conference, February 17-20 and approve expense reimbursement for registration, plane fare, hotel single rate (four nights), transportation between airport & hotel and \$250 expense allowance.

five (5) Ayes

Carried

Received 2012 year-end report from the Assessor.

Town Clerk Mulé noted that that next blood drive will be held on February 12, 2013 from 2:30 pm to 7:00 p.m.

Highway Superintendent Telaak reported that Christmas trees will be picked up for the next couple weeks.

A motion was made by Supervisor Ballowe and seconded by Councilman Boardway to approve the 2013 Agreement to spend Town Highway Funds.

five (5) Ayes

Carried

Highway Superintendent Telaak reminded residents that plowing snow into the street is illegal.

Councilman Murtha: No Report.

Councilman Genzel as Engineering Liaison reported the pre-construction meeting for the Keller Road Waterline support repair project will be held on January 9.

Councilman Genzel reported that he is researching the request for public water on Back Creek Road between Patchin Road and Hillcroft Drive.

Councilman Genzel will begin researching the West Hill public water studies that have been done in the past so the town can find the best plan to get those residents public water.

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Councilman Genzel noted the next Planning Board meeting is January 8th at 7:30 p.m. and the next Zoning Board meeting is January 3rd at 7:30 p.m.

Councilman Genzel as Christmas Lighting liaison will be sending out Thank you notes to those who donated money for the lighting displays.

Councilman Genzel as Community Foundation Liaison noted that fundraisers will be planned for the 4th of July fireworks display.

Councilman Genzel noted that there are HEAP applications available in the Town Clerk's office.

Councilman Genzel noted that we are always looking for quality members for all of our boards. Please send your letter of interest to the Town Clerk's office.

Councilman Boardway asked that we keep in mind all of the people that were involved in the shooting incident in Webster NY.

Councilman Boardway reported that an executive summary was received from Penflex regarding the Service Award program. A meeting has been scheduled for January 16, 2013 with Penflex representatives.

Councilman Vara: No Report.

Supervisor Ballowe made the following Town Board 2013 Liaison appointments:

- | | |
|-----------------------|--|
| Councilman Boardway - | Fire Companies, Fireman's Benefit Program, Haz-Mat, Insurance, Parks and Recreation. |
| Councilman Genzel - | Planning Board, Engineering, Christmas Lighting, Boston Community Foundation. |
| Councilman Murtha - | Drainage, Streets and Lighting, Chamber of Commerce, Traffic and Highway Safety, Historical Society. |
| Councilman Vara - | Cable TV, Senior Citizens, Solid Waste, Nutrition, Emergency Squad, Conservation Advisory Council. |

Supervisor Ballowe made the following Town Board 2013 Committee appointments:

Audit Committee Town Board Members

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Traffic Safety & Roadways	Chairman-Councilman Murtha
Insurance	Chairman- Councilman Boardway, Town Attorney Kobiolka, Town Clerk Mulé
I.T. Committee	Chairman- Councilman Boardway, Bookkeeper Selby, Sandra Quinlan
Investment Advisory	Chairman- Councilman Boardway, Town Attorney Kobiolka, Town Board, Mark Flaherty, President's and Chiefs of Boston, N. Boston, & Patchin Fire Companies
Solid Waste & Refuse	Chairman-Councilman Vara, Town Attorney Kobiolka, Town Clerk Mulé
Inspection	Chairman- Code Enforcement Officer Ferguson, Town Board
Cable TV	Chairman-Councilman Vara, Town Attorney Kobiolka
Drainage	Chairman-Councilman Murtha, Hwy Supt. Telaak, Jim Hannon
Zoning Review	Chairman-Town Attorney Kobiolka, Councilman Genzel, Code Enforcement Officer Ferguson, Dennis Mead
Safety	Chairman-Town Clerk Mulé, Hwy Supt. Telaak, Councilman Murtha, Councilman Vara, Councilman Boardway
Recreation	Chairman- Councilman Boardway, Hwy Supt. Telaak, Recreation Director
Records	Chairman-Town Clerk Mulé, Supervisor Ballowe, Leo Jensen
Deferred Compensation	Chairman-Bookkeeper Selby, Supervisor Ballowe, Town Clerk Mulé, Councilman Boardway
Capital Improvement	Chairman-Herbert Klein, Supervisor Ballowe, Connie Miner, Councilman Genzel, Town Attorney Kobiolka

**REGULAR BOARD MEETING
JANUARY 2, 2013**

**TOWN HALL
7:30 P.M.**

Office Of Emergency Mgmt

Director- Gene Wieckowski

Boston Seniors – Group #1

President- Lois Lizak, Theresa Gresco, Philomena Saeli, Pearl Emerling, Art May, Gloria Collett, Greg Hahn, Erma Kern, Florence Weiss Rosa

Young At Heart – Group #2

President- Walter Slomka, Vice Pres.- Ginnette Billittere, Secretary- Betty Cunningham, Treasurer- Larry Steward, Membership- Mary Lou Woodhouse, Sunshine- Jean Ruchalski, Bocce- Bal Bezilla

Christmas Lighting

Councilman Genzel, Bookkeeper Selby

A motion was made by Supervisor Ballowe and seconded by Councilman Murtha to adjourn the meeting at 8:20 p.m.

five (5) Ayes

Carried

JENNIFER A. MULÉ, BOSTON TOWN CLERK