

## Town Board Minutes January 5, 2005

Present: Councilmen Brien M. Hopkins, Richard K. Hawkins, Karl J. Simmeth Jr., Dennis J. Mead and Supervisor William A. Eagan

Also Present: Highway Superintendent Robert J. Telaak and Town Attorney Kelly A. Vacco.

Sister Florence Wendling, St. John the Baptist Church, opened the meeting with a prayer.

### RESOLUTION 2005 ? 02 AMEND AND RESTATE NYS DEFERRED COMPENSATION PLAN

A motion was made by Councilman Hopkins and seconded by Councilman Simmeth to appoint Shane Bingman as Fire Police Officer to the Patchin Fire Company until such time as resignation, removal, or replacement.

five (5) Ayes    Carried

A motion was made by Councilman Mead and seconded by Councilman Simmeth to adopt the minutes of the December 15, 2004 regular meeting and December 29, 2004 year-end meeting.

five (5) Ayes    Carried

A motion was made by Councilman Mead and seconded by Councilman Simmeth, upon review by the Town Board, that the fund bills dated December 30, 2004 in the amount of \$149,404.14 be paid.

five (5) Ayes    Carried

Received and filed a letter from Amherst Councilman Dan Ward regarding Metro-Government Study.

Received and filed a letter from the NYS Comptroller's office regarding the Post Audit Review Study.

A motion was made by Councilman Mead and seconded by Councilman Hawkins to appoint the following:

APPOINTMENT TITLE TERM

Michael M. Metzger Dep. Town Attorney/Prosecutor 12/31/05

Richard P. Waszak Dog Control Officer, PT 12/31/05

Donna Huson Dep. Dog Control Officer, PT 12/31/05

Wendy S. Kummer Court Clerk 12/31/05

Eileen N. Hopkins Clerk, PT 12/31/05

Yvonne DeCarolis Clerk, PT 12/31/05

Elizabeth Weitzel Clerk, PT 12/31/05

Suzanna T. Fitzner Assessment Clerk, PT 12/31/05

Thelma Faulring Secretary to Boards/Committees 12/31/05

Margaret Edington Bingo Inspector 12/31/05

Theresa Horschel Nutrition Prog. Director, PT 12/31/05

Heidi Monin Asst. Nutrition Director, PT 12/31/05

Leo Jensen Laborer PT 12/31/05

Joyce Carr Marriage Officer 12/31/05

Herbert H. Klein Liaison - Cobblehill Cemetery 12/31/05

Robert J. Telaak Park Superintendent, PT 12/31/05

Dennis J. Kramer      Code Enforcement Officer, PT   12/31/05

Appointments Cont?d:

Frank H. Lisowski Jr.    Deputy Code Enforcement Officer, PT   12/31/05

Gary E. Vara    Recreation Director, PT 12/31/05

Jeanette Hoppy Town Cleaner   12/31/05

SUPERVISOR APPOINTMENTS

Julie A. Costello Assistant to Supervisor 12/31/05

Kathleen K. Selby      Bookkeeper    12/31/05

Constance Crossan      Town Historian 12/31/05

five (5) Ayes    Carried

A motion was made by Councilman Mead and seconded by Councilman Simmeth to establish the following Salary Schedule for 2005:

Position	Salary
Assistant to the Supervisor	26,140/Yr.
Bookkeeper	27,060/Yr.
Clerk, PT (2)	11.75 /Hr.

Court Clerk 26,550/Yr  
Assessment Clerk, PT 11,450/Yr.  
Deputy Highway Superintendent 38,000/Yr.  
Hwy Clerk, PT 11.75/Hr.  
Town Attorney 24,500/Yr.  
Dep. Attorney/Prosecutor 12,000/Yr.  
Court Officer, PT 4,300/Yr.  
Court Officer, Sub 75.00 night  
Deputy Town Clerk 23,070/Yr.  
Deputy Town Clerk, PT 16,400/Yr.  
Secretary to Boards 11.75/Hr.  
Recreation Director, PT 9,020/Yr.  
Code Enforcement Officer, PT 12,920/Yr.  
Dep. Code Enforcement Officer, PT 6,305/Yr.  
Dog Control Officer, PT 8,850/Yr.  
Dep. Dog Control Officer, Enumerator PT 3,780/Yr+\$1 per dog  
Nutrition Program Director 8.00/Hr.  
Asst. Nutrition Program Director 8.00/Hr.  
Laborer, PT - Town Hall 10.00/Hr.  
Bingo Inspector 42.00/Per Insp.  
Assessor, PT 26,760/Yr.  
Cobblehill Cemetery Liaison 300.00/Yr.  
Records Management Officer No Salary  
Registrar of Vital Statistics 1.00/Yr.  
Dep. Registrar of Vital Statistics 1.00/Yr.

Sub-Registrar of Vital Statistics 1.00/Yr.

Marriage Officer No Salary

Town Historian 2,400/Yr.

Town Planner 1,900/Yr.

Cleaner, PT Town Hall 2,920/Yr.

Budget Director 2,000/Yr.

Parks Superintendent 1,100/Yr.

Salary Schedule Cont?d:

Election Inspectors - Per Day

Primary Day 130.00

Chairman 18.00

Election Day 130.00

School 35.00

Highway Department

Per Collective Bargaining Agreement

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Simmeth to approve the following:

Set Payment of Salaries:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Highway Superintendent, Highway Crew Chief, Bookkeeper, Court Clerk, Clerk PT, Assessor, Assessment Clerk and M.E.O.'s and Laborers P/T, all others are paid on a monthly basis.

Designate Official Bank:

North Boston Branch of the Evans National Bank for Supervisor, Town Clerk, Town Justices, and Tax Collector.

Schedule Dates and Times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting: First and third Wednesday of each month at 7:30 P.M. except July/August when one meeting will be scheduled

Agenda Review: Monday prior to the Town Board Meeting at 6:00 P.M. (if holiday Agenda Review will be same day of Town Board Meeting at 6:00 P.M.)

Designate Official Newspaper:

The Springville Journal and the Hamburg Sun of H&K Publications.

Appointment to NEST Solid Waste Management Board:

Councilman Simmeth    Alt. Lynn Zachman

Authorization of Surplus Monies:

Authorize the Supervisor and the Tax Collector to invest surplus monies.

Investment policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to section 39 of the General Municipal Law as follows:

Investment Policy Cont?d:

1.        Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
  
2.        Obligations of Federal Agencies Guaranteed by the Government.
  
3.        Obligations of the State of New York
  
4.        Certificates of Deposit in Commercial Banks, which are FDIC insured.
  
5.        Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.

6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Check Writer and Signature Stamp for the Supervisor:

Authorize the use of.

Rate Per Mile:

32 cents per mile.

Schedule the Annual Audit Meeting:

January 19, 2005 - 6pm

Lending Funds:

Authorize Supervisor to lend funds from one account to another.

Form and Sufficiency of the Bonds.

To approve

Refuse Collectors Annual Licenses:

Direct Town Clerk to send letters to refuse collectors that annual licenses are due.

Workdays & Retirement Reporting:

Assign the following to be reported by New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices    Supervisor

Dep. Town Attorney/Pros      Councilman

Deputy Supervisor      Code Enforcement

Deputy Code Enforcement      Assessor

Town Attorney    Court Officer

Recreation Director      Assessment Clerk

Work Days & Retirement Reporting (Full Time):

Assign the following work days to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour work day for New York State Retirement purposes:

Town Clerk      Superintendent of Highways

Deputy Town Clerk    Bookkeeper

Assistant to Town Supervisor    Court Clerk

Deputy Highway Superintendent

Public Improvement Specifications:

Approve.

Petty Cash Funds:

Town Clerk        300.00

Town Justice     200.00

five (5) Ayes     Carried

#### RESOLUTION 2004 - 01 PROCUREMENT POLICY

A motion was made by Councilman Mead and seconded by Councilman Hawkins to set the following 2005 Holidays for the Town of Boston:

Dec. 31, -New Year's Day, Jan. 17, Mon.-Martin Luther King, Feb. 21, Mon.-President's Day, March 25, Fri.-Good Fri., May 30, Mon.-Memorial Day, July 4, Mon.- Independence Day, Sept. 5, Mon.-Labor Day, Oct. 10, Mon. - Columbus Day, Nov. 8 Tues.-Election Day, Nov. 11, Fri.-Veteran's Day, Nov. 24, Thurs.- Thanksgiving Day, Nov. 25, Fri.-Day after Thanksgiving, Dec. 23, Fri.-1/2 Day Christmas Eve, Dec. 26, Mon. Christmas, Dec. 30, Fri.-1/2 Day New Year's Eve.

This holiday schedule does not apply to Highway employees. Refer to Collective Bargaining Agreement.

five (5) Ayes Carried

A motion was made by Councilman Hopkins and seconded by Supervisor Eagan to appoint Richard Brox as Town Planner, term to expire December 31, 2005.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hawkins to appoint Foit-Albert as the Town Engineer term to expire December 31, 2005.

five (5) Ayes Carried

Councilman Mead instructed Town Clerk Shenk to invite Michael Pohl, Foit-Albert and Associates to attend a future Agenda meeting to discuss upcoming projects and policies for the 2005 year.

A motion was made by Councilman Hawkins and seconded by Councilman Hopkins to approve the Depository Lease Agreement with the Boston Free Library for the year 2005.

five (5) Ayes Carried

A motion was made by Councilman Hawkins and seconded by Supervisor Eagan to direct Town Attorney Vacco to petition the court to appoint the Town of Boston as receiver of rents for the Sprague Mobile Home Park.

five (5) Ayes Carried

DEPARTMENT ANNOUNCEMENTS / ACTIONS

Supervisor Eagan announced the Wildwood Dr. Irish Gulf Erosion Project is underway.

Supervisor Eagan announced that some Water District #3 residents have begun to receive water and lawn and driveway restoration will begin in the spring.

Highway Superintendent Telaak announced that the Highway Department would begin the Christmas tree pick up this week.

A motion was made by Supervisor Eagan and seconded by Councilman Hawkins to authorize Highway Superintendent Telaak to begin the Christmas tree pick up.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hopkins to appoint Deborah Reinecke as the Summer Recreation Supervisor term to expire on 8/31/05.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hopkins to appoint Jennifer Trimm as Recreation Supervisor for Friday Night Recreation term to expire 5/31/05.

five (5) Ayes Carried

Councilman Mead noted a letter was received from State Comptroller Hevesi regarding the repeal of the Disposition of Vehicle and Traffic Justice Court fines.

Councilman Hopkins noted that the Patchin Fire Company and the Boston Emergency Medical Squad signed their agreements for the First Response calls.

A motion was made by Councilman Hopkins and seconded by Supervisor Eagan to approve the appointment of Patricia Hacker as 2005 Planning Board Chairman.

five (5) Ayes Carried

A motion was made by Councilman Hopkins and seconded by Supervisor Eagan, on the recommendation of Chairman Hacker, to accept David Stringfellow as Vice Chairman and Michael Pohl as Secretary to the Planning Board for the year 2005.

five (5) Ayes Carried

Appointments of the Town Board Liaisons by Supervisor Eagan for the year 2005 are as follows:

Councilman Hopkins    Fire Companies, Emergency Squad, Haz-Mat, Planning Board, Fireman's Benefit Plan, Christmas Lighting

Councilman Simmeth    Lighting, Conservation Advisory Council, Drainage, Solid Waste, South Boston Park

Liaison Appointments Cont'd:

Councilman Mead        Investment Advisory Committee, Nutrition Program, Senior Citizens, Chamber of Commerce, Insurance

Councilman Hawkins    Parks & Recreation, Traffic Safety & Highway, Cable TV, Creative Playground, Boston Community Foundation

Supervisor Eagan made the following 2005 Committee Appointments:

AUDIT COMMITTEE

Town Board Members

TRAFFIC SAFETY AND ROADWAYS COMMITTEE

Councilman Hawkins-Chairman Sgt. Joseph Wilkinsen

Sgt. Gregory Peron Hwy. Supt. Robert Telaak

INSURANCE COMMITTEE

Councilman Mead-Chairman Brian Baty

Town Attorney Vacco Supervisor Eagan

INVESTMENT ADVISORY COMMITTEE

Councilman Mead-Chairman Town Attorney Vacco

Mark Flaherty Town Board Members Designated Reps of Boston, N. Boston  
and Patchin Fire Co.

SOLID WASTE AND REFUSE COMMITTEE

Councilman Simmeth-Chairman Town Attorney Vacco

Supervisor Eagan      Town Clerk Shenk

#### INSPECTION COMMITTEE

Code Enforcement Officer Kramer      Town Board Members

Dep. Code Enforcement Off. Lisowski

#### CABLE TV COMMITTEE

Councilman Hawkins-Chairman Supervisor Eagan

Councilman Simmeth    Town Attorney Vacco    Mark Flowers

#### DRAINAGE COMMITTEE

Councilman Simmeth-Chairman Kevin Maxwell

Joseph Redman Mike Amodori

Hgwy. Supt. Telaak

#### ZONING REVIEW COMMITTEE

Town Board      Town Planner Brox

Town Attorney Vacco    Code Enforcement Officer Kramer

Ralph Gibson

#### SAFETY COMMITTEE

Town Clerk Shenk-Chairman    Supervisor Eagan

Hwy. Supt. Telaak    Raymond Worth    Dennis Kramer Frank Yandura

James Pluta Kenneth Manista

Louise Crotty    Jenny Crotty

#### RECREATION ADVISORY

Councilman Hawkins    Highway Supt. Telaak

Kevin Maxwell    Dave Bartkowiak

Rec. Director Gary Vara    Jerry Lindsey

Tom Coyne    Connie Miner

#### RECORDS COMMITTEE

Town Clerk Shenk-Chairman    Supervisor Eagan

Jennifer Mulé Leo Jensen

#### DEFERRED COMPENSATION

Karen Ellis-Chairman    Councilman Mead

Brian Baty    Supervisor Eagan

#### CAPITAL IMPROVEMENTS COMMITTEE

Supervisor Eagan      Connie Miner  
Michael Pohl    Councilman Mead  
Councilman Hawkins    Kevin Maxwell  
Richard Proy    Ursula Lewandowski  
Town Attorney Vacco    Hwy Supt. Telaak

five (5) Ayes Carried

Town Attorney Vacco responded to Councilman Hawkins inquiry that Adelpia Cable is aware of the need for service on Hillcroft Drive and they are waiting for the names of interested parties.

Received and filed Monthly Reports from the Assessor, Code Enforcement Officers and Town Engineer.

A motion was made by Councilman Mead and seconded by Councilman Simmeth to adjourn the meeting at 8:10 p.m.

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DAVID J. SHENK, TOWN CLERK